

## **INSTRUCTIONS FOR COMPLETING A VOTER REGISTRATION APPLICATION**

### **General Instructions:**

- ✓ Complete ALL required sections. If any required information is missing or incomplete, your application will be rejected.
- ✓ Indicate a choice in the upper left-hand corner of the application under “Check all that apply”.
- ✓ Do not write in the “Office Use Only” or “Assigned ID” boxes.

### **Fill in Section 1:**

Enter your full name.

### **Fill in Section 2:**

Enter the address of where you live. If your address is rural go to Section C at the bottom of the form. This will allow you to provide additional information to the County Clerk about the location of your home, so that you may be placed in the proper precinct.

### **Fill in Section 3:**

Indicate your mailing address if it is different from your residence address.

- If your mailing address is the same as where you live, leave Line 3 blank.

### **Fill in Section 4:**

Provide the month, day and year of your birth.

### **Fill in Section 5 (Optional):**

If there is a question or issue your application, your phone number would help the County Clerk’s Office contact you to resolve it.

### **Fill in Section 6 (Optional):**

Enter your party affiliation.

- Political parties in Arkansas can be found on the Benton County Election Commission “Links” page (<http://www.co.benton.ar.us/ElectComm/links.html>).

### **Fill in Section 7:**

Provide your driver’s license number OR the last four digits of your Social Security number.

- If you do not have a driver’s license or Social Security number the Secretary of State will assign you a number.
- You may be required to provide additional information described in Section D upon voting for the first time.

### **Fill in Section 8:**

Mark YES or NO to indicate whether you have ever voted in Arkansas in an election in which candidates run for federal offices (such as the U.S. Senate or the U.S. House of Representatives).

### **Fill in Section 9:**

Reading the questions carefully, indicate YES or NO for each question in this section and sign in the space provided.

- If you answered NO to either questions A or B, DO NOT COMPLETE THIS FORM. YOU ARE NOT ELIGIBLE TO APPLY TO REGISTER TO VOTE AT THIS TIME.
- If you answered YES in response to one or more of questions C, D, or E, DO NOT COMPLETE THIS FORM. YOU ARE NOT ELIGIBLE TO APPLY TO REGISTER TO VOTE AT THIS TIME

**Fill in Section 10:**

Enter the date in which you are completing this application.

- If you are unable to sign the form or provide a mark, and if you choose someone to assist you in completing this form, you must provide the name, address and phone number of the person providing assistance.

**Fill in Section A:**

If you are changing your name, enter your previous name.

**Fill in Section B:**

If you are changing your address, enter your previous address.

**Fill in Section C:**

If you live in a rural area and do not have a house or street number or address, draw a map (including the location of your residence and the immediate surrounding area) to assist the County Clerk in placing you in the proper voting precinct.

- Maps of the area where you live can be found on the Benton County GIS “Create Your Own Maps” page (<http://www.co.benton.ar.us/GIS/create.html>).

**Section D:**

If you are not completing your Voter Registration Application in person at the County Clerk’s Office, submit a copy of a current and valid photo ID or a copy of a current utility bill, bank statement, government check, paycheck, or other government document that shows your name and address.

- If you do not submit a copy of one of the Identification Requirements” listed, you will have additional ID requirements when you vote for the first time.